

CSTARS USER GROUP

November 10, 2004

Meeting Minutes

ATTENDEES:

Crystal Davis, OAM
Marjie Dones, NOAA
Brenda Summers, NOAA
John Abbott, NOAA
Jacob Nyquist, NOAA
Pam Harper, OCS
Sharon Driggins, Census
Clark Terrell, Census
Judy Garner, Census

Britaini Carroll, CSC
Ken Pooton, CSC
Dan Alexander, OS
Chiera Asop, OS
Jackie Johnson, OS
Lorenzo Lewis, OS
Dao Vissering, CAPPS
Gary Hill, CACI
Teddy Mann, CACI

ADMINISTRATIVE

- ❖ The next CSTARS Users Group Meeting will be held December 2, 2004 at NIST.
- ❖ Review of Open Action Items
 - Refer to Action Item Chart for Status

FINANCIAL INTERFACE

- ❖ Status Report
 - Web Interface DLD Document draft sent out to the Bureau; feedback received, reviewed, and incorporated; the document will be sent out for acceptance to the Bureau in the next few days.
 - Communication Plan draft sent out to the Bureau; feedback received, reviewed, and incorporated; the document will be sent out for acceptance in the next few days.
 - Interface code – saw a demo of the CSTARS Prototype; Unit testing will occur in late December.
- ❖ Britaini reported on her meeting on 10/27th, with the action items. Items discussed included Account String formats identified; Bureau Object Class – whether to keep as part of the string or separate; standardizing the Contracting Office Code; and standardizing the PIIN format for the awards and requisitions.
- ❖ Standardization meeting on 11/19. Review minutes and send comments to Britaini.
- ❖ **ACTION ITEM: Britaini will work with Crystal on the standardization items next week for the meeting.**

CSTARS 5.9

- ❖ Status Report
 - Version 5.9 will be released end of December.
- ❖ FPDS-NG Update 2.1 (Comprizon) = FPDS-NG 1.2
 - No associated CSTARS release
 - The Comprizon FPDS-NG 2.1 release will be compatible with the version 1.2 GCE software release

CSTARS DATA ELEMENTS STANDARDIZATION

- ❖ COR/CORE fields need to be mandated.
- ❖ **ACTION ITEM: Crystal will re-distribute an e-mail with the reasons to the working group.**

ENTERPRISE ACQUISITION REPORTING SOLUTION (EARS)

- ❖ Finalize requirements on the 18th. On track and on schedule.
- ❖ Rescheduled for Census. Will send e-mail to Gary.

EGOV INITIATIVES

- ❖ CCR
 - Daily Vendor Files Update - Receiving vendor files.
 - **ACTION ITEM: Sharon will e-mail Crystal on details.**
 - Bureau Issues – Pam reloaded the BPN table; issues resolved.
- ❖ FedBizOpps
 - Award date – 1st Quarter 05
- ❖ Intragovernmental Transaction Exchange (IGTE)
 - OMB to issue new milestones – nothing new to report

C.WEB USERNAMES

- ❖ Have been re-delivered
- ❖ Comments from users

PM SURVEY

- ❖ Crystal will send a survey out for the month of October. Provide comments.

BUREAU COMMENTS

NIST: None

OS+: None

Census: None

NOAA: None

OCS: None

CAPPS: Will re-draft the COR clause 1352.201-71 to correct inconsistencies.

OSDBU: None

CACI: The new release of FPDS-NG will pass certification. 8 – 9 fields are passed from CSTARRS to stay in sync with FPDS-NG. The users are allowed to edit a document up to the sign on date. After and on the sign on date, no editing is allowed. Any changes that are needed have to be done through a mod.

NOAA uses the approval date for this; and will work with Gary.

Open DOC Action Items

Date	Item	Who
4/8/2003	1. Sharon Driggins of CENSUS will provide Pam Harper of OCS feedback required on the printing issue.	P. Harper
7/8/04	2. NOAA to report on retiring old databases.	J. Abbott
7/8/04	3. Kevin working on the Rules of Behavior and hopes to have them out to everyone for official distribution shortly. Kevin will provide user Ids on Rules of Behavior.	K. Crowley
7/8/2004	4. Chiara A. / Jackie J. to assist D. Alexander with training and access. Anyone giving access to the DB must send a formal note with the request to P. Harper at OCS.	D. Alexander

7/8/2004	5. Disaster Recovery will begin Dec 6 and go until the 8 th . Kevin will follow up with Lorenzo on the script process.	Kevin
7/8/04	6. Yancey will follow up with CGE and the problems that users are having with FPDS-NG.	Y. Stern
7/8/2004	7. V. Evans to find out from Bureaus what their requirements are for Clause Management. Put on hold until detail completed.	V. Evans
8/5/04	8. Yancey to provide FPDS-NG Ad-hoc to Bureaus to tell how many outstanding awards they currently have to report.	Y. Stern
8/5/04	9. Gary to send Comprizon.Suite manual to Crystal	G. Hill
10/7/04	10. Teddy will get a list of User Ids and add new users, including Dan, activate new users, and re-distribute names.	T. Mann
10/7/04	11. Yancey to review Census FPDS-NG questions and respond back to Jackie.	Y. Stern
11/10/04	12. Britainni will work with Crystal on the standardization items next week for the meeting.	B. Carroll
11/10/04	13. Crystal will re-distribute an e-mail with reasons for the COR/CORE fields mandated to the working group.	C. Davis
11/10/04	14. Sharon will e-mail Crystal on the details concerning the vendor files being received daily.	S. Driggins

Closed DOC Action Items

Date	Item	Who
7/8/04	1. NOAA to start new single production DB for all NOAA sites. Report on retiring old databases. Retire DB on 3/1	J. Abbott
7/8/2004	2. Bureau's to either provide access to D. Alexander or walk him through their training DB. Anyone giving access to the DB must send a formal note with the request to P. Harper at OCS.	D. Alexander
7/8/2004	3. Disaster Recovery will begin Dec 6 and go until the 8 th .	P. Harper
7/8/04	4. Crystal will find out when FedBizOpps will expire and the new one will begin.	C. Davis
8/5/04	5. Tara to report back if CACI can provide DRAFT manuals on the new Comprizon.Suite product.	G. Hill
10/7/04	6. Gary to address 5.8c Security issues re: passwords being displayed.	G. Hill
10/7/04	7. Yancey to provide Crystal with latest IGT information. Crystal will now lead this effort.	Y. Stern
10/7/04	8. John Abbott to provide Crystal with IGT information.	J. Abbott
10/7/04	9. OCS will training new person to run BPN/CCR report by 7 AM and provide report to Census/Tom.	P. Harper
10/7/04	10. Teddy to reactivate Comprizon.Suite user names.	T. Mann
10/7/04	11. Gary will run ACCS Prg script on each database.	G. Hill
10/7/04	12. Gary to discuss 5.8c upgrade with Pam.	G. Hill
10/7/04	13. Crystal will provide Working Group with listing of standard data elements that were provided to Chris Makris.	C. Davis
10/7/04	14. Yancey to provide Users Group with message re: DoC direction with FPDS-NG.	Y. Stern